



Accident/Incident Policy

The safety of your child is paramount and I will take every measure I can to protect your child from hurting themselves. However, sometimes accidents do happen. I have written the following procedure on how I will deal with such a situation:

- *I will comfort the child and reassure them.
- *I will assess the extent of their injuries and if necessary call for medical support/ambulance.
- *I will give any first aid procedures that are necessary. I have been trained to carry out to these procedures and have required certificate.
- *Once the child is more settled I will contact you as soon as possible to inform you of the accident, and if necessary I will ask you to return to care for your child / meet me at the hospital.

After every accident, however minor I will:

- *Complete a report in my accident book.
- *Ask you to sign the report.

If the incident requires any medical treatment then I will:

- *Inform Ofsted
- *Inform my Insurance Company.
- *Contact the NCMA for additional advice/support.

It is important that you keep me informed regarding your child's condition following an accident and if you have sought medical advice.